



# Board Meeting Minutes

Tuesday, November 5 , 2024 at 11am via Zoom

## Attendees

Board Members in Attendance: **Eric, Laurence, Kristy, Nigel, Aaron**

Chamber Manager: **Melinda**

Guests: **Tami, Shanna**

## Minutes

1. Approval of Agenda: **Laurence moved and Nigel 2nd to accept Agenda: motion approved.**
2. Chamber Manager/Financial Report
  - a. Profit and Loss: [Profit & Loss January to September 30 2024](#)
  - b. Approval of payment of Watersedge Business Services Invoice: [Watersedge October 31 2024 Invoice](#)
  - c. Approval of Payment of Smokey Hollow (Joffforms subscription): [Smokey Hollow Invoice for Joffforms](#)
  - d. Approval of Payment of Off the Wall Signs Inc. [Off the Wall Signs Inc. Invoice 33236](#)

**Motion to approve payment of invoices listed in b, c & d above be paid was brought by Laurence, 2nd by Nigel, approved.**
3. Approval of meeting minutes Erickson & District Chamber of Commerce Board Meeting Minutes: [Erickson & District Chamber of Commerce Board Meeting Minutes October 2024](#) **Laurence moved to accept minutes, Nigel 2nd, motion approved.**
4. Approval of new members: none
5. RCMP Musical Ride - Erickson 2024
  - a. Weiming Zhao painting prints (original print located in Legion Hall boardroom) Carberry Signs of Brandon offers full color prints at \$21.00 per print on canvas, no-frame. Additional cost would need to be incurred for the stretcher bar in the amount of approximately \$89.00. The cost for stretcher bar and to mount, with laminating for durability would be \$132.00 per print, giving an overall cost of about \$150.00 per print. Both a retail price and means of selling need to be determined. Eric will order two canvas prints to start, will get additional price for stretching, and will provide updates. It is agreed that the original painting should be framed with glass for protection.
6. A request for support has been received from the Erickson Handivan Group.
  - a. A donation in the name of the 6 individuals who submitted photographs will be made. **A motion to donate \$300.00 to the Erickson Handivan Group was brought forward by Nigel, 2nd Kristy, motion passed.**
7. 2024 Chamber Christmas Party committee update:
  - a. Catering: **McMunnies** provided a quote for Chicken @ \$30.00 per plate. Kristy will inquire with Scott to see if the taxes and gratuity are extra, and if the order deadline can be changed from the 23rd to the 27th.
  - b. Programming: Heidi is booked for the DJ services at a cost of \$500.00. She will be set-up from 5:00 p.m. to 1:00 a.m. She has access to Karaoke if a TV can be provided, which the Legion does have. We would need an MC and volunteers to help with the 3 different games planned.
  - c. Ticket sales: An invitation will be emailed to members with a request for confirmation, indicating that tickets will follow. It will be open to Chamber members only until November 15th and open up to the public until the 25th. Melinda will draft an invitation and send it to Kristy and Eric for approval. It will then be sent to members and then be released to the general public. It will include a link to purchase tickets online. If not paying online, purchasers can contact Kristy at North Star Insurance to arrange purchase and pick-up of tickets. Once Eric gets a couple of quotes on printing prices for the tickets, a decision is made and the tickets will be ordered.
  - d. Ticket Pricing: \$50.00. **Laurence moves to approve ticket sales to be \$50.00 a ticket with the meal will be supplied by McMunnies, Nigel 2nd, motion approved.**
  - e. December 7th: date confirmed.
  - f. 50/50 The group selected will organize entirely and keep the proceeds. Eric will reach out to the Erickson Handivan Group to see if they are interested. He will also inquire if they would be interested in providing rides home to individuals based on a donation per ride basis.
  - g. Jodi and Amanda will manage the bar. Eric will apply for the permit.
8. Chamber Business after 5: Kristy is attending an event November 6th in Brandon and will report back to the Chamber at the December meeting. The first event will be planned for early 2025.
9. Director Recruiting:
  - a. Heather Howdle (current vice president) - resigned in 2024
  - b. Laurence Bertram (current secretary) - term up in 2025
  - c. Val Soltys (current treasurer) - term up in 2025

- d. Eric Bjornson (current president) - term up in 2027
  - e. Nigel Kerr - term up in 2027
  - f. Brandice Bator - resigned in 2024
  - g. Reghan Langston - term up in 2026
  - h. Kristy Vermiere - term up in 2026
  - i. Aaron McKay - term up in 2027
10. Chamber Quarter: to be addressed in a 2025 meeting.
    - a. Potential business to attract to the "Employment" area
  11. Chamber banner: see most recent draft: [Erickson Chamber 2024 Banner Design](#) **Motion to approve banner was made by Laurence, Nigel 2nd, motion approved.**
  12. Christmas Parade (Laurence)
    - a. Sunday, December 15th, 2024 prior to Skate with Santa (organized by Erickson Recreation). Laurence to coordinate with Shanna. After church (ends around 12 noon). More details will be provided at the December meeting.
  13. Halloween Party (Organized by Erickson Recreation). Event was a success.
    - a. Evening of Tuesday, October 29th, 2024 6:30pm - 8:30pm
    - b. Haunted trail walk
    - c. Programming around the Viking Ship
    - d. Can chamber advise membership?
    - e. The Chamber donation of \$100 was received by Shanna.
  14. AGM 2025:
    - a. Time: January 15th, 7pm
    - b. Location: Onanole Rec Centre. When: January 15, 2025. The rental amount is \$200.00 and payment in full is required to secure booking. An e-transfer can be sent to [info@onanolerecentre.ca](mailto:info@onanolerecentre.ca): [Onanole Rec Centre Terms & Conditions](#); [Onanole Rec Centre Rental Agreement](#) Sound system will be required. **Laurence made a motion to proceed to book the Onanole Rec Centre and pay the \$200.00 for the event, 2nd by Nigel, motion approved.**
  15. Highway 10 @ Main Street sign: has been updated.
  16. Membership Communication:
    - a. Quarterly report: [November 2024 Quarterly Report](#)
      - i. Print and distribution date: to be distributed the first week of November. Eric will get printed and Melinda will email to members.
      - ii. Remembrance day Ceremonies are included.
      - iii. Link to join: list of current members with invitation to join listed.
      - iv. Christmas Party date announced with some details provided. Each edition will show the Volume, beginning with the November edition having Volume I.
    - b. Membership Pitch. Melinda will continue to acquire email addresses for the list of businesses who have purchased business licenses with Riding Mountain National Park. Once the list has been compiled an email will be sent inviting them to join the membership.
  17. Request for support for the Royal Canadian Legion-Erickson Branch #143 Remembrance Day Ceremony: [The Royal Canadian Legion Letter Requesting Support](#) **Motion to purchase the wreath of up to \$100.00 was brought forward by Laurence, 2nd by Nigel, motion approved.** Eric will lay the wreath.
  18. Letter from Municipality of Clanwilliam-Erickson Recreation Director Shanna Turnbull outlining upcoming activities in our community. [Letter from Municipality of Clanwilliam-Erickson](#)
  19. The Erickson Skating Rink has requested a donation of \$1,000.00 to help implement a "free skate" program. The total requirement to run the program is around \$15,000.00. Further discussions will be scheduled at the December meeting.
  20. In Camera

**Motion to adjourn approved.**

#### Action Items

- Eric will request additional prices for stretching and framing and will provide update
- Eric will order 2 RCMP Musical Ride prints
- Eric will get the Christmas Party tickets printed
- Melinda will draft an Invitation to the Christmas Party and send to Kristy and Eric for approval
- Melinda will email the invitation to the membership once approved